

MINUTES AGM 2023



Australian Institute of
Landscape Architects

DATE Tuesday 21 November 2022
TIME 12:00pm (AEDT)
PROGRAM Zoom Webinar

Annual General Meeting
Australian Institute of Landscape Architects Ltd
ACN No 008 531 851

Agenda Item	Minutes
1. Welcome by National President, Peta-Maree Ashford	<ul style="list-style-type: none">• AILA President Peta-Maree Ashford (PMA) welcomed members to the 2022-2023 Australian Institute of Landscape Architecture Ltd Annual General Meeting.• The meeting started at 12:01 PM AEDT.• Jasmine Ong (JO) cited the Acknowledgment of Country.
2. Noting of Quorum	<ul style="list-style-type: none">• The recorded quorum for the meeting was met.
3. Noting of Proxies held	<ul style="list-style-type: none">• The recorded proxies from Full Members submitted via Jotform appointing the Chair and President as their proxy were:<ol style="list-style-type: none">1. Miriam Enoch2. Jason Cuffe3. Lara Westcott4. Natalie McEvoy5. David Moir6. Warwick Savvas• One Full member appointed the listed Members as their proxy:<ol style="list-style-type: none">7. Scott Hawken appointed Ben Willsmore
4. Confirmation of Minutes of 2022 Annual General Meeting <i>Motion to Acknowledge Minutes: Motion - that the minutes of the 2021-22 AILA Annual General Meeting are acknowledged as a true and accurate reflection of the meeting.</i>	<ul style="list-style-type: none">• Copies of the previous minutes were made available through the AILA website and the link was shared with all Full Members via EDM Notice of AGM and social media.• PMA raised the motion <i>that the minutes of the 2021-22 AILA Annual General Meeting are acknowledged as a true and accurate reflection of the meeting.</i><p>Jasmine Ong forwarded. Andy Sharp seconded.</p>• Ben Stockwin (BS) raised that no concerns were raised against the motion. No questions were raised.<p>THE MOTION WAS CARRIED</p>

5. Presentation of:

- a. Annual Report
- b. Auditors Report
- c. Directors' Report

Motion to Accept Annual Report:
Motion - that the 2022-23 Annual report (including the Directors Report and audited financial statements) be accepted.

- PMA talked to the 2022-2023 President's Report.
- BS presented the CEO's Report and an overview of the Annual Report and Financial Statements.
- BS provided a summary of the Financial Figures as presented in the Annual Report and emphasised that financial strengthening is key to AILA's future and continued growth to ensure AILA is fit for future.
- The Annual Report, Auditors Report and Directors' Report were presented as tabled.
- BS provided an overview of the work of the Value Committees and Committee Overview and thanked all Committee members for their invaluable work to AILA and the profession.
- BS also thanked AILA Staff for the commitment and quality of work they provide.
- BS provided a summary of AILA's key achievements in alignment with AILA's 5 Strategic Pillars as reported in the Annual Report:
 - 1. Sustainable AILA
 - 2. Membership
 - 3. Education
 - 4. Advocacy
 - 5. Profile
- Katie Earle (KE) raised the motion to Accept Annual Report: that the 2022-23 Annual report (including the Directors Report and audited financial statements) be accepted.

Erwin Taal forwarded.

Tessa Leggo seconded.

- KE requested all attendees if in favour or to speak against the motion. No concerns were raised against. No questions were raised.

THE MOTION WAS CARRIED

5. Confirmation of auditor

Motion to Confirm the Auditor for 2023-24 FY:
Motion - that Vincents Pty Ltd be reappointed as the Auditor for the 2023-24 financial year.

- Andy Sharp (AS) requested a mover and seconder for the Motion *that Vincents Pty Ltd be reappointed as the Auditor for the 2023-24 financial year.*

James Hayter forwarded.

Mauricio Herrera seconded.

- AS requested all attendees if in favour or to speak against the motion. No concerns were raised against. No questions were raised.

THE MOTION WAS CARRIED

6. Election of Directors: Declaration of elected candidates by Chair

Motion to Confirm the Appointment of Elected Members: Motions - that members endorse the appointment of

- Ben Willsmore
- Cia Flannery

as Directors in accordance with section 13.2 of the AILA Constitution.

- Jasmine Ong (JO) read the motion *that members endorse the appointment of*
 - Ben Willsmore
 - Cia Flannery

as Directors in accordance with section 13.2 of the AILA Constitution.
- **James Hayter forwarded. Peta-Maree Ashford seconded.**
- JO requested all attendees if in favour or to speak against the motion. No concerns were raised against. No questions were raised.

THE MOTION WAS CARRIED

- Ben Willsmore (BW) talked to his reappointment to the AILA Board and was really pleased to be on the Board and through it a constructive experience.
- Cia Flannery (CF) thanked everyone for her first appointment to the AILA Board feeling humbled to be on the Board, she reiterated the diversity of skills and personalities amongst all Board members to enable the enhancement of decision making and growth direction.
- BW bid farewell to PMA for her position within the AILA Board for 5 years and thanked her for the clear, effective and consistent direction by aligning Chapters, Committees and AILA as well as the Board, overviewing AILA's progression and growth to help shape AILA's future.
- PMA discussed her plans post AGM and further acknowledged AILA Staff, Committee, Executives and Board Directors for the work progressed over the years.

7. Any other business which may be legally brought forward by members

If any is submitted in accordance to the Notice

- BS stated that no items raised by notice.

8. Questions from Members

- BS invited all members to raise any questions.
- No questions were raised or noted on record.

9. Closure

- BW closed with declared the AGM closed at 12:48PM AEDT.

2023 Meeting Attendance (as recorded by Zoom Reports)



AILA Full Members

1. Andrew Partos
2. Anna O'Sullivan
3. Cate Wallace
4. Christine Duran
5. Des Cloake
6. Erwin Taal
7. James Hayter
8. Jiayi Sun
9. Julius Morja
10. Leya Lee
11. Liam Mouritz
12. Lyndon Slavin
13. Mauricio Herrera
14. Meredith Dobbie
15. Sudipto Roy
16. Tessa Leggo

AILA Observers

17. Jade Hunmie
18. Rachel Pokorny

Also in attendance:

- | | | | |
|------------------------|------------|---------------------|------------|
| 19. Andy Sharp | AILA Board | 29. Georgina Scriha | AILA Staff |
| 20. Ben Willsmore | AILA Board | 30. Joanna McAndrew | AILA Staff |
| 21. Cia Flannery | AILA Board | 31. Kaye Hall | AILA Staff |
| 22. Jasmine Ong | AILA Board | 32. Melanie West | AILA Staff |
| 23. Katie Earle | AILA Board | 33. Michela Secci | AILA Staff |
| 24. Peta-Maree Ashford | AILA Board | 34. Nathan Moore | AILA Staff |
| 25. Ben Stockwin | AILA CEO | 35. Nicole McCue | AILA Staff |
| 26. Carmen Williams | AILA Staff | 36. Sally Bolton | AILA Staff |
| 27. Gemma Fischer | AILA Staff | 37. Stella Elia | AILA Staff |
| 28. Georgiana Love | AILA Staff | 38. Verity Campbell | AILA Staff |